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## Spring 2018 Newsletter

### Important – Please Read – New Data Protection Rules

On the 25th May 2018 the law concerning how you can be contacted and how information about you is stored is changing, and all businesses including myself have to change the way we do things to make sure we are compliant.

Firstly, I will make it clear that the only information I hold about you relates to me supplying a service to you now and in the future, this information is limited to name, address, phone number (s), email address and expiry dates of any services/products I supply to you, I do not hold any other personal information than that which is necessary for me to support you as a customer. This information is stored securely and will never be passed on to anyone else unless ordered to do so by court order.

Secondly, relating to me contacting you either via email, telephone or post – most of you have opted in to my quarterly newsletters either via a form on my website, requesting it via email, or verbally when we first met. If you no longer wish to receive any newsletters from me then you are free to opt-out at any time via the unsubscribe page at my website which can be found by clicking [here](#) or at the bottom of any communication I send you – by choosing to opt-out of my

newsletters I will automatically assume you also no longer wish to be contacted via post or telephone, unless of course you first contact me to make a booking or ask a question.

Finally, if you do wish to continue receiving newsletters and mailings from me please could you find the time to visit my website and fill in the subscribe form located [here](#) so that I have up to date proof that you consent to receiving my newsletter. I only send out one newsletter each quarter and very occasionally an extra mailing for special offers or to warn of viruses or scams.

Apologies for starting my newsletter with all this information but businesses have to be compliant and there are huge fines for those which do not follow the new rules!

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## Windows 10 "Spring Creators Update"

The next major update to Windows 10 called "Spring Creators Update" is due to be released on 10th April.

This update will be free for all Windows 10 users and will automatically download and install – it is being released in waves so not everyone will receive it immediately but you will eventually get it in the days/weeks/months after release.

An overview of the changes in this version can be found on my website [here](#).

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## Scam Phone Calls

Please be aware that there are currently quite a lot of customers receiving scam phone calls from fraudsters pretending to be from BT, Openreach, TalkTalk or Microsoft etc trying to gain access to your computers by giving misinformation about security issues, errors detected or IP addresses being compromised etc – always be mindful of these scams and never allow anyone to access your computer you don't know.

More details of these current scams and any other warnings for scams or viruses that I know about can be found on the news page of my website by clicking [here](#).

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## Facebook Privacy Settings

As you will possibly be aware Facebook has been in the news recently for allowing a third party company to access personal data.

In light of this it is a good time to review your Facebook privacy settings and to make sure you are not allowing any third party apps to access your data.

To check or change your settings open the Facebook website, login as usual, and then click the down arrow in the top right corner of the page and choose settings from the menu.

From here you can then click "Privacy" down the left hand side to make changes to who can see you and who can find and/or contact you.

You can also click "Apps and websites" to review which third party apps and services you have given permission to access your account and personal data, from here you can then remove or make changes to the information these apps and services are allowed to access.

## Quick links

- [Buyers Guide](#)
- [Safe Computing](#)
- [Reference Guides](#)
- [Virus Protection](#)
- [Data Backup](#)
- [Windows 10](#)
- [Basic Troubleshooting](#)

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